

**SCHOOL BOARD MEETING MINUTES  
ILLINI WEST HIGH SCHOOL DISTRICT #307**

Date: Wednesday, July 20, 2016  
Time: 7:00 PM  
Location: 600 Miller, Carthage, IL 62321

**REGULAR MEETING**

- 1) Call to order by Board Vice-President. The Regular Meeting of the Illini West High School District 307 of Hancock County, IL was called to order by Beth Pence, Board Vice-President at 6:59 PM.
- 2) Roll call:

(1) Shannon Pence	(5) Beth Pence
(2) Darrell Sutton-Absent	(6) James Whitaker
(3) John Huston	(7) Tom Holtsclaw-Absent
(4) Tracey Anders	
- 3) Pledge of Allegiance was recited by all in attendance.
- 4) Motion by Anders, second by Shannon Pence to approve the minutes of the Regular Meeting of June 22, 2016 and Executive Session of June 22, 2016. Roll Call: Sutton/absent; Beth Pence/yes; Holtsclaw/absent; Whitaker/yes; Shannon Pence/yes; Anders/yes; Huston/yes. Motion carried.
- 5) Motion by Anders, second by Whitaker to approve the payment of bills. Roll Call: Beth Pence/yes; Holtsclaw/absent; Whitaker/yes; Anders/yes; Sutton/absent; Shannon Pence/yes; Huston/yes. Motion carried.
- 6) Motion by Whitaker, second by Shannon Pence to approve the agenda as presented. Roll Call: Huston/yes; Holtsclaw/absent; Whitaker/yes; Anders/yes; Beth Pence/yes; Shannon Pence/yes; Sutton/absent. Motion carried.
- 7) Recognition of Visitors
- 8) Public Comments
- 9) Reports:
  - a. Principal-Mr. Schneider reported.
  - b. Superintendent –Mrs. Schilson reported.
- 10) Discussion/Action:
  - a. Discussion of FY2017 Preliminary Budget
  - b. Dual Sports presented by Mr. Rich McGhghy. Motion by Huston, second by Whitaker to approve dual sport opportunity. Roll Call: Huston/yes; Beth Pence/yes; Whitaker/yes; Shannon Pence/yes; Sutton/absent; Anders/yes; Holtsclaw/absent. Motion carried.
  - c. Teacher’s Academy presented by Mr. Scott Schneider. Motion by Huston, second by Anders to approve the teacher’s academy. Roll Call: Whitaker/yes; Shannon Pence/yes; Huston/yes; Sutton/absent; Beth Pence/yes; Anders/yes; Holtsclaw/absent. Motion carried.
- 11) Motion by Huston, second by Whitaker to approve the ALL the following consent agenda items:

- a. Policy Updates – 1<sup>st</sup> Reading
  - 5:35 Compliance with the Fair Labor Standards Act
  - 5:80 Court Duty
  - 5:150 Personnel Records, Maintenance, Access
  - 5:270 Employment At-Will, Compensation, Assignment
  - 5:290 Employment Termination & Suspensions
  - 5:300 Schedules and Employment Year
  - 5:310 Compensatory Time-Off
  - 8:30 Exclusive Bargaining Representative Agent

Roll Call: Holtsclaw/absent; Beth Pence/yes; Huston/yes; Whitaker/yes; Sutton/absent; Shannon Pence/yes; Anders/yes. Motion carried.

12) Motion by Beth Pence, second by Whitaker to leave regular session for the purpose of entering into Executive Session at 7:40 p.m. to discuss:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

Roll Call: Beth Pence/yes; Sutton/absent; Holtsclaw/absent; Huston/yes; Shannon Pence/yes; Anders/yes; Whitaker/yes. Motion carried.

Motion by Shannon Pence, second by Beth Pence to leave executive session at 8:17 p.m. and return to regular session. Roll Call: Anders/yes; Sutton/absent; Holtsclaw/absent; Shannon Pence/yes; Beth Pence/yes; Whitaker/yes; Huston/yes. Motion carried.

13) Action

- a. Motion by Whitaker, second by Shannon Pence to approve destruction of all closed session tapes prior to January 1, 2015. Roll call: Shannon Pence/yes; Anders/yes; Beth Pence/yes; Whitaker/yes; Huston/yes; Sutton/absent; Holtsclaw/absent. Motion carried.
- b. Motion by Whitaker, second by Anders to approve keep all executive session notes closed. Roll call: Sutton/absent; Beth Pence/yes; Huston/yes; Holtsclaw/absent; Shannon Pence/yes; Anders/yes; Whitaker/yes. Motion carried.
- c. Motion by Anders, second by Huston to approve a pay raise of 3% for Heather Wood, Administrative Assistant. Roll call: Huston/yes; Sutton/absent; Beth Pence/yes; Shannon Pence/yes; Whitaker/no; Holtsclaw/absent; Anders/yes. Motion carried.

Motion by Shannon Pence, second by Anders to approve a pay raise of 3% for Shannon Hickenbottom, District Bookkeeper. Roll call: Shannon Pence/yes; Anders/yes; Sutton/absent; Holtsclaw/absent; Whitaker/yes; Beth Pence/yes; Huston/yes. Motion carried.

Motion by Huston, second by Beth Pence to approve a pay raise of 3% for Steve Wood, Director of Maintenance. Roll call: Beth Pence/yes; Huston/yes; Whitaker/yes; Shannon Pence/yes; Holtsclaw/absent; Anders/yes; Sutton/absent. Motion carried.

Motion by Beth Pence, second by Anders to accept the resignation of Jan Hoyt-Brown for one-on-one aide. Roll call: Holtsclaw/absent; Sutton/absent; Beth Pence/yes; Anders/yes; Huston/yes; Whitaker/yes; Shannon Pence/yes. Motion carried.

Motion by Shannon Pence, second by Beth Pence to accept the resignation of Carol Brooks from Cheer Coach. Roll call: Whitaker/yes; Shannon Pence/yes; Huston/yes; Sutton/absent; Anders/yes; Beth Pence/yes; Holtsclaw/absent. Motion carried.

Motion by Huston, second by Beth Pence to approve Matt Snyder as Study Hall Supervisor. Roll call: Anders/yes; Holtsclaw/absent; Shannon Pence/yes; Huston/yes; Sutton/absent; Beth Pence/yes; Whitaker/yes. Motion carried.

Motion by Beth Pence, second by Whitaker to approve Christine Scanlan as One-on-One Aide. Roll call: Sutton/absent; Anders/yes; Holtsclaw/absent; Huston/yes; Beth Pence/yes; Shannon Pence/yes; Whitaker/yes. Motion carried.

Motion by Beth Pence, second by Huston to approve Jerry Butcher and Nick Klein as Volunteer Football Coaches for 2016-2017. Roll call: Shannon Pence/yes; Anders/yes; Sutton/absent; Holtsclaw/absent; Whitaker/yes; Beth Pence/yes; Huston/yes. Motion carried.

Motion by Huston, second by Anders to extend Superintendent, Kim Schilson contract 2 years per agreement. Roll call: Holtsclaw/absent; Whitaker/yes; Beth Pence/yes; Anders/yes; Huston/yes; Sutton/absent; Shannon Pence/yes. Motion carried.

- 14) Motion by Whitaker, second by Huston to adjourn at **8:38 PM**. Roll Call: Beth Pence/yes; Whitaker/yes; Anders/yes; Shannon Pence/yes; Holtsclaw/absent; Huston/yes; Sutton/absent. Motion carried.

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Tom Holtsclaw, School Board President

8/24/2016  
Date

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John Huston, School Board Secretary

8/24/2016  
Date